

Forward Plan

May - August 2010

Keith R Mitchell CBE
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 19 April 2010



The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet.

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Further information about the decision making process (including key decisions) can be found in the Council's Constitution. This can be inspected at County Hall or online¹.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Legal & Democratic Services, Corporate Core, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Legal & Democratic Services, Corporate Core (contact as above, or telephone Oxford 810806) or online³.

¹ www.oxfordshire.gov.uk/ Council Services > About your council > Local government in Oxfordshire > Your county council > The Council's Constitution

² www.oxfordshire.gov.uk/ Council Services > About your council > Meetings and decision making > Meetings > Agendas, Minutes & Reports

³ www.oxfordshire.gov.uk/ Council Services > About your council > Meetings and decision making > Meetings > Get involved in council meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Keith R Mitchell CBE</p>	<p>Corporate and community leadership; corporate strategies; Strategic communications; Oxfordshire Partnership; regional issues; council business management; breaking the cycle of deprivation; Oxford City liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor David Robertson</p>	<p>Economic development and tourism; skills (strategic approach including adult learning); governance; performance including the Public Service Board and Local Area Agreement; Legal & Democratic Services; members' services; HR; ICT; policy & partnerships unit; change programme; West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Services</i> Councillor Arash Fatemian</p>	<p>Adult social services and health issues</p>
<p><i>Cabinet Member for Growth & Infrastructure</i> Councillor Ian Hudspeth</p>	<p>Regional planning; strategic planning and transport within Oxfordshire; waste management; environmental management; flooding; clean and green; climate change; archaeology; South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Finance & Property</i> Councillor Jim Couchman</p>	<p>Finance; property and procurement</p>
<p><i>Cabinet Member for Police & Policy Co-ordination</i> Councillor Kieron Mallon</p>	<p>Police issues; community safety, anti-social behaviour, crime and the fear of crime; Council policy co-ordination and drugs and alcohol awareness</p>
<p><i>Cabinet Member for Children, Young People & Families</i> Councillor Louise Chapman</p>	<p>Children's Services – lead member for Children, Young People & Families including educational policy; services for children, young people and families; preventative services; child protection; family support; youth service; youth justice and breaking the cycle of deprivation</p>
<p><i>Cabinet Member for Schools Improvement</i> Councillor Michael Waine</p>	<p>Primary & secondary schools; special schools; pupil services; school transport; music services; Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>
<p><i>Cabinet Member for Transport</i> Councillor Rodney Rose</p>	<p>Implementation of schemes for transport; highways; traffic and parking; road safety; public passenger transport and access to the countryside</p>
<p><i>Cabinet Member for Community Safety</i> Councillor Mrs J. Heathcoat</p>	<p>Fire and rescue; consumer protection (Trading Standards); emergency planning; coroner's service; gypsies and travellers; adult learning (oversight of the adult learning service); libraries; museums and heritage; the arts; archives; leisure and recreation; registration service, community cohesion; equalities and social inclusion; voluntary and community sector; Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

Director of Public Health Annual Report

Cabinet requested to recommend the Council to receive the report and note its recommendations.

Decision Maker and Target Date: Cabinet, 18 May 2010

Consultations: N/A

Report By: Director of Public Health

Contact: Jonathan McWilliam, Director of Public Health Tel: (01865) 336707

Ref: 2010/004

Building Schools for the Future - May 2010

To set out the Building Schools for the Future model and its implications for the Council.

Decision Maker and Target Date: Cabinet, 18 May 2010

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer, Director for Children, Young People & Families

Contact: Roy Leach, Lead Officer, School Organisation & Planning Tel: (01865) 816458

Ref: 2010/043

Appointments to Outside Bodies

To consider any necessary changes to appointments.

Decision Maker and Target Date: Cabinet, 18 May 2010

Consultations: N/A

Report By: Assistant Head of Legal & Democratic Services

Contact: Tony Cloke, Assistant Head of Legal and Democratic Services Tel: (01865) 815314, Sue Whitehead, Committee Services Manager Tel: (01865) 810262

Ref: 2010/056

Building Schools for the Future - June 2010

To set out the Building Schools for the Future model and its implications for the Council.

Decision Maker and Target Date: Cabinet, 22 June 2010

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer, Director for Children, Young People & Families

Contact: Roy Leach, Lead Officer, School Organisation & Planning Tel: (01865) 816458

Ref: 2010/044

Appointments

Annual review of appointments.

Decision Maker and Target Date: Cabinet, 22 June 2010

Consultations: N/A

Report By: Assistant Head of Legal & Democratic Services

Contact: Tony Cloke, Assistant Head of Legal and Democratic Services Tel: (01865) 815314, Sue Whitehead, Committee Services Manager Tel: (01865) 810262
Ref: 2010/057

Delegated Powers of the Chief Executive

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). Item not for scrutiny call in.

Decision Maker and Target Date: Cabinet, 20 July 2010

Consultations: N/A

Report By: Assistant Head of Legal & Democratic Services

Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262
Ref: 2010/030

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

Establishment Review - May 2010

Quarterly staffing report, with analysis of main changes since the previous report and including a progress report on the Establishment Review

Decision Maker and Target Date: Cabinet, 18 May 2010

Consultations: N/A

Report By: Head of Human Resources

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
Ref: 2010/012

Performance Management: 4th Quarter Progress Report Against Priorities and Targets

Quarterly Performance Monitoring Report

Decision Maker and Target Date: Cabinet, 22 June 2010

Consultations: N/A

Report By: County Council Management Team

Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384
Ref: 2010/013

CABINET MEMBER: ADULT SERVICES

Retender for Young People and Teenage Parent Services

To seek approval of the project group's recommendations for award of contracts

Decision Maker and Target Date: Cabinet Member for Adult Services, 1 June 2010

Consultations: Providers, District Council partners

Report By: Director for Children, Young People & Families

Contact: John Terry, Project Manager Tel: (01865) 323103 Ref: 2009/230

CABINET MEMBER: GROWTH & INFRASTRUCTURE

Consultation on The Secretary of State's Proposed Changes to South East Plan Policy M3 (Primary Aggregates Provision and Apportionment)

To agree the County Council's response to the Secretary of State's proposed changes.

Decision Maker and Target Date: Cabinet, 18 May 2010

Consultations: N/A

Report By: Head of Sustainable Development

Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2010/058

Oxford City Centre Low Emission Zone

To agree the legal mechanism to be pursued to implement the LEZ, and the timescale for further work and decisions.

Decision Maker and Target Date: Cabinet Member for Growth & Infrastructure, 3 June 2010

Consultations: Oxford City Council

Report By: Head of Transport

Contact: Dick Helling, Public Transport Officer Tel: (01865) 815859 Ref: 2010/055

Local Transport Plan 3 - July 2010

To seek approval of the scenarios for the Plan.

Decision Maker and Target Date: Cabinet, 20 July 2010

Consultations: N/A

Report By: Head of Transport

Contact: Joanne Fellows, Project Manager (Local Transport Plan) Tel: (01865) 815546
Ref: 2009/235

Developer Contributions to Service Infrastructure

To consider a summary of developer contributions secured to County service infrastructure through the planning process for 2009/10 and the amounts negotiated, received and spent throughout the year.

Decision Maker and Target Date: Cabinet, 20 July 2010

Consultations: Responding to Government Consultation

Report By: Head of Sustainable Development

Contact: Howard Cox, Team Leader - Developer Funding Tel: (01865) 810436
Ref: 2010/029

CABINET MEMBER: FINANCE & PROPERTY

Financial Monitoring - June 2010

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads

Decision Maker and Target Date: Cabinet, 22 June 2010

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
Ref: 2010/011

Provisional 2009/10 Revenue and Capital Outturn

To consider the 2009/10 outturn report and agree carry forwards and virements

Decision Maker and Target Date: Cabinet, 22 June 2010

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Lorna Baxter, Assistant Head of Finance (Corporate Finance) Tel: (01865) 323971
Ref: 2010/014

Financial Monitoring - July 2010

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: Cabinet, 20 July 2010

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2010/028

CABINET MEMBER: POLICE & POLICY CO-ORDINATION

NIL

CABINET MEMBER: CHILDREN, YOUNG PEOPLE & FAMILIES

Chill Out Fund 2010/11 - May 2010

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: Cabinet Member for Children, Young People & Families, 11 May 2010

Consultations: N/A

Report By: Area Service Manager - Youth (Central)

Contact: Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649

Ref: 2010/048

Early Years Capital Grants - May 2010

To consider full applications received (if any) for Early Years Capital Grants.

Decision Maker and Target Date: Cabinet Member for Children, Young People & Families, 11 May 2010

Consultations: N/A

Report By: Director for Children, Young People & Families

Contact: Marion Evans, Early Education Development Manager Tel: (01865) 815115

Ref: 2010/059

Chill Out Fund 2010/11 - June 2010

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: Cabinet Member for Children, Young People & Families, 1 June 2010

Consultations: N/A

Report By: Area Service Manager - Youth (Central)

Contact: Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649 Ref: 2010/052

Early Years Capital Grants - June 2010

To consider full applications received (if any) for Early Years Capital Grants.

Decision Maker and Target Date: Cabinet Member for Children, Young People & Families, 1 June 2010

Consultations: N/A

Report By: Director for Children, Young People & Families

Contact: Marion Evans, Early Education Development Manager Tel: (01865) 815115 Ref: 2010/060

Chill Out Fund 2010/11 - July 2010

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: Cabinet Member for Children, Young People & Families, 6 July 2010

Consultations: N/A

Report By: Area Service Manager - Youth (Central)

Contact: Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649 Ref: 2010/053

CABINET MEMBER: SCHOOLS IMPROVEMENT

Oxford School - May 2010

To receive a report on progress with developments in relation to Oxford School and to take such decisions as necessary.

Decision Maker and Target Date: Cabinet, 18 May 2010

Consultations: N/A

Report By: Director for Children, Young People & Families

Contact: Jim Crook, Interim Director for Children, Young People & Families Tel: (01865) 815122 Ref: 2010/040

Expansion of Sandhills Primary School

To consider the expansion of Sandhills Primary School and approve issue of statutory notice if no objections received.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 1 June 2010

Consultations: Full statutory and informal consultations

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2010/020

Expansion of Sandhills Primary School

To consider the expansion of Sandhills Primary School and approve issue of statutory notice if objections received.

Decision Maker and Target Date: Cabinet, 22 June 2010

Consultations: Full statutory and informal consultations

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2010/021

Oxford School - June 2010

To receive a report on progress with developments in relation to Oxford School and to take such decisions as necessary.

Decision Maker and Target Date: Cabinet, 22 June 2010

Consultations: N/A

Report By: Director for Children, Young People & Families

Contact: Jim Crook, Interim Director for Children, Young People & Families Tel: (01865) 815122 Ref: 2010/041

Expansion of Age Range at Uffington CE Primary School

If no objections are received, to consider the statutory notice to expand the age range at Uffington CE Primary school to 3-11.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 6 July 2010

Consultations: Full statutory and informal consultations

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2010/061

Expansion of Age Range at Dr South's CE(A) Primary School

If no objections are received, to consider the statutory notice to expand the age range at Dr South's CE(A) Primary School to 3-11.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 6 July 2010

Consultations: Full statutory and informal consultations

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2010/062

Expansion of Larkrise Primary School

If no objections are received, to consider the statutory notice to expand Larkrise Primary School to 2-form entry.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 6 July 2010

Consultations: Full statutory and informal consultations

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2010/063

Oxford School - July 2010

To receive a report on progress with developments in relation to Oxford School and to take such decisions as necessary.

Decision Maker and Target Date: Cabinet, 20 July 2010

Consultations: N/A

Report By: Director for Children, Young People & Families

Contact: Jim Crook, Interim Director for Children, Young People & Families Tel: (01865) 815122 Ref: 2010/054

Expansion of Age Range at Uffington CE Primary School

If objections are received, to consider the statutory notice to expand the age range at Uffington CE Primary School to 3-11.

Decision Maker and Target Date: Cabinet, 20 July 2010

Consultations: Full statutory and informal consultations

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2010/064

Expansion of Age Range at Dr South's CE(A) Primary School

If objections are received, to consider the statutory notice to expand the age range at Dr South's CE(A) Primary School to 3-11.

Decision Maker and Target Date: Cabinet, 20 July 2010

Consultations: Full statutory and informal consultations

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2010/065

Expansion of Larkrise Primary School

If objections are received, to consider the statutory notice to expand Larkrise Primary School to 2-form entry.

Decision Maker and Target Date: Cabinet, 20 July 2010

Consultations: Full statutory and informal consultations

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2010/066

CABINET MEMBER: TRANSPORT

East Saint Helen Street, Abingdon - Contra-Flow Cycle Lane

To decide whether or not to proceed with the scheme.

Decision Maker and Target Date: Cabinet Member for Transport, 3 June 2010

Consultations: Informal

Report By: Head of Transport

Contact: Natalie Moore, Assistant Transport Planner Tel: (01865) 815729 Ref: 2010/024

Highway Matters - Northfield End and Bell Street

To clarify status and highway and financial implications at these locations and confirm appropriate action.

Decision Maker and Target Date: Cabinet Member for Transport, 3 June 2010

Consultations: Stakeholders

Report By: Head of Transport

Contact: Kevin Haines, Group Manager, Policy & Asset Management Tel: (01865) 815687 Ref: 2010/036

Oxford - Central Area CPZ - Minor Amendments

To agree minor amendments to the central Oxford parking scheme.

Decision Maker and Target Date: Cabinet Member for Transport, 3 June 2010

Consultations: Local community via Public Notices; directly with emergency services and other stakeholders

Report By: Head of Transport

Contact: David Tole, Leader, Traffic Regulation Tel: (01865) 815942

Ref: 2009/207

Oxford - Barracks Lane, Cowley - Proposed Parking Restrictions

To consider responses to a consultation on the introduction of parking restrictions on parts of Barracks Lane as a result of development.

Decision Maker and Target Date: Cabinet Member for Transport, 3 June 2010

Consultations: Local community via Public Notices; directly with emergency services and other stakeholders

Report By: Head of Transport

Contact: David Tole, Leader, Traffic Regulation Tel: (01865) 815942

Ref: 2008/194

Oxford - Cowley Marsh Area - Parking Restrictions

To consider amendments to the Cowley Marsh area parking restrictions.

Decision Maker and Target Date: Cabinet Member for Transport, 3 June 2010

Consultations: Local community via Public Notices; directly with emergency services and other stakeholders

Report By: Head of Transport

Contact: David Tole, Leader, Traffic Regulation Tel: (01865) 815942

Ref: 2009/210

Disabled Persons' Parking Places (DPPPs) in Vale of White Horse District

To seek approval for the provision of proposed new and formalised Disabled Persons' Parking Places (DPPPs) in Vale of White Horse district.

Decision Maker and Target Date: Cabinet Member for Transport, 3 June 2010

Consultations: Full consultation. Letters to formal consultees, local residents. Notices on street and in the Oxford Times

Report By: Head of Transport

Contact: Mike Ruse, Traffic Regulation Officer Tel: (01865) 815978

Ref: 2010/068

Oxford - Headington Central CPZ - Minor Amendments

To agree minor amendments to the Headington parking scheme.

Decision Maker and Target Date: Cabinet Member for Transport, 3 June 2010

Consultations: Local community via Public Notices; directly with emergency services and other stakeholders

Report By: Head of Transport

Contact: David Tole, Leader, Traffic Regulation Tel: (01865) 815942

Ref: 2009/206

A415 Newbridge

To seek approval for planning, statutory orders and outline project appraisal.

Decision Maker and Target Date: Cabinet, 22 June 2010

Consultations: A public exhibition was held at The Rose Revived for 3 days preceded by private meetings with affected and interested Parishes. Letters were sent to our usual informal consultation list and Stakeholders including district councils.

Report By: Head of Transport

Contact: Colin Baird, Principal Engineer Tel: (01865) 815536 *Ref:* 2010/033

London Road, Headington TRO's

To seek approval of TRO's relating to parking, loading and bus clearways required to cover parking loading/unloading and bus clearways/bus lanes are being changed to complement the physical changes in London Road, Headington Improvement Project, Osler Road to Wharton Road.

Decision Maker and Target Date: Cabinet Member for Transport, 15 July 2010

Consultations: Consultation by letter to directly affected frontagers and an established stakeholder group along with the required legal notices on street and in the press.

Report By: Head of Transport

Contact: Colin Baird, Principal Engineer Tel: (01865) 815536 *Ref:* 2010/035

Speed Limit Review - Additional Speed Limit Changes

To decide whether to approve additional changes in speed limits at locations approved to formal consultation at TDC meeting on 11 February.

Decision Maker and Target Date: Cabinet Member for Transport, 15 July 2010

Consultations: Formal consultation on the changes is planned (exact dates to be confirmed but target is April/May although consultation may extend into early June)

Report By: Head of Transport

Contact: Anthony Kirkwood, Assistant Principal Engineer Tel: (01865) 815704

Ref: 2010/067

CABINET MEMBER: SAFER & STRONGER COMMUNITIES

Adult Learning Service Review of Property

To seek approval to proposals following a review by the Adult Learning Service of its use of property.

Decision Maker and Target Date: Cabinet Member for Safer & Stronger Communities, 10 May 2010

Consultations: N/A

Report By: Head of Community Services

Contact: Jane Dixon, Head of Adult Learning Tel: (01865) 458794

Ref: 2010/046

Compliance Code Self-Assessment and Action Plan

To seek approval of the Trading Standards' self-assessment and action plan against the requirements of the statutory compliance code.

Decision Maker and Target Date: Cabinet Member for Safer & Stronger Communities, 10 May 2010

Consultations: N/A

Report By: Director for Community Safety & Shared Services & Chief Fire Officer

Contact: Richard Webb, Deputy Head of Trading Standards & Community Safety Tel: (01865) 815791

Ref: 2010/049

Arrangements for Enforcement and Licensing of Petroleum and Explosives Storage in Buckinghamshire

To seek approval to enter into an arrangement with Buckinghamshire County Council to enable Oxfordshire Trading Standards Service to perform licensing and inspection functions in relation to the storage of petroleum spirit and explosives in Buckinghamshire in return for a fee.

Decision Maker and Target Date: Cabinet Member for Safer & Stronger Communities, 10 May 2010

Consultations: N/A

Report By: Director for Community Safety & Shared Services & Chief Fire Officer

Contact: Richard Webb, Deputy Head of Trading Standards & Community Safety Tel: (01865) 815791

Ref: 2010/050

Firefighters Personal Protective Equipment (Fire Kit)

To agree the Contract Procedure Rules Exemption report permitting extension of current contract for Firefighters personal protective equipment (Fire Kit).

Decision Maker and Target Date: Cabinet Member for Safer & Stronger Communities, 10 May 2010

Consultations: N/A

Report By: Head of Fire Services Support/Assistant Chief Fire Officer

Contact: Colin Thomas, Head of Fire & Rescue Service Support/Assistant Chief Fire Officer Tel: (01865) 855206 Ref: 2010/069

Cogges Trust

To seek approval to complete the legal details, agreements and lease of the new Trust.

Decision Maker and Target Date: Cabinet, 18 May 2010

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Martyn Brown, Heritage & Arts Officer Tel: (01993) 814114 Ref: 2010/007

Village Hall and Community Centre Grants 2010/11

The County Council's grant scheme for the improvement of village halls and other community buildings is administered by the Oxfordshire Rural Community Council (ORCC). This report summarises the applications received and recommends allocations from the grant fund for 2010/11.

Decision Maker and Target Date: Cabinet Member for Safer & Stronger Communities, 5 July 2010

Consultations: N/A

Report By: Head of Community Services

Contact: Richard Munro, Head of Community Services Tel: (01865) 323580 Ref: 2010/031

Approval of the Trading Standards and Food Law Enforcement Plan

To consider the review and seek formal approval of the Trading Standards Service and Food Law Enforcement Plan as required by the Food Standards Agency Code of Practice for food law enforcement.

Decision Maker and Target Date: Cabinet Member for Safer & Stronger Communities, 5 July 2010

Consultations: N/A

Report By: Director for Community Safety & Shared Services & Chief Fire Officer

Contact: Richard Webb, Deputy Head of Trading Standards & Community Safety Tel: (01865) 815791 Ref: 2010/035

Trading Standards Service and Food Law Enforcement Plan and Tobacco Enforcement Plan

To seek approval of the Trading Standards “Service and Food Law Enforcement Plan” as required by the Food Law Code of Practice. To seek approval of the tobacco enforcement plan as required by section 5 of the Children and Young Persons (Protection from Tobacco) Act 1991.

Decision Maker and Target Date: Cabinet Member for Safer & Stronger Communities, 5 July 2010

Consultations: N/A

Report By: Director for Community Safety & Shared Services & Chief Fire Officer

Contact: Richard Webb, Deputy Head of Trading Standards & Community Safety Tel: (01865) 815791 Ref: 2010/051

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan.

Cabinet - 18 May 2010

- **Director of Public Health Annual Report** 2010/004
Jonathan McWilliam, Director of Public Health Tel: (01865) 336707
- **Building Schools for the Future - May 2010** 2010/043
Roy Leach, Lead Officer, School Organisation & Planning Tel: (01865) 816458
- **Appointments to Outside Bodies** 2010/056
Tony Cloke, Assistant Head of Legal and Democratic Services Tel: (01865) 815314, Sue Whitehead, Committee Services Manager Tel: (01865) 810262
- **Establishment Review - May 2010** 2010/012
Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
- **Consultation on The Secretary of State's Proposed Changes to South East Plan Policy M3 (Primary Aggregates Provision and Apportionment)** 2010/058
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544
- **Oxford School - May 2010** 2010/040
Jim Crook, Interim Director for Children, Young People & Families Tel: (01865) 815122
- **Cogges Trust** 2010/007
Martyn Brown, Heritage & Arts Officer Tel: (01993) 814114

Cabinet - 22 June 2010

- **Building Schools for the Future - June 2010** 2010/044
Roy Leach, Lead Officer, School Organisation & Planning Tel: (01865) 816458
- **Appointments** 2010/057
Tony Cloke, Assistant Head of Legal and Democratic Services Tel: (01865) 815314, Sue Whitehead, Committee Services Manager Tel: (01865) 810262
- **Performance Management: 4th Quarter Progress Report Against Priorities and Targets** 2010/013
Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384
- **Financial Monitoring - June 2010** 2010/011
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Provisional 2009/10 Revenue and Capital Outturn** 2010/014
Lorna Baxter, Assistant Head of Finance (Corporate Finance) Tel: (01865) 323971

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- **Expansion of Sandhills Primary School** 2010/021
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Oxford School - June 2010** 2010/041
Jim Crook, Interim Director for Children, Young People & Families Tel: (01865) 815122
- **A415 Newbridge** 2010/033
Colin Baird, Principal Engineer Tel: (01865) 815536

Cabinet - 20 July 2010

- **Delegated Powers of the Chief Executive** 2010/030
Sue Whitehead, Committee Services Manager Tel: (01865) 810262
- **Local Transport Plan 3 - July 2010** 2009/235
Joanne Fellows, Project Manager (Local Transport Plan) Tel: (01865) 815546
- **Developer Contributions to Service Infrastructure** 2010/029
Howard Cox, Team Leader - Developer Funding Tel: (01865) 810436
- **Financial Monitoring - July 2010** 2010/028
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Oxford School - July 2010** 2010/054
Jim Crook, Interim Director for Children, Young People & Families Tel: (01865) 815122
- **Expansion of Age Range at Uffington CE Primary School** 2010/064
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Expansion of Age Range at Dr South's CE(A) Primary School** 2010/065
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Expansion of Larkrise Primary School** 2010/066
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

Cabinet Member for Adult Services - 1 June 2010

- **Retender for Young People and Teenage Parent Services** 2009/230
John Terry, Project Manager Tel: (01865) 323103

Cabinet Member for Growth & Infrastructure - 3 June 2010

- **Oxford City Centre Low Emission Zone** 2010/055
Dick Helling, Public Transport Officer Tel: (01865) 815859

Cabinet Member for Children, Young People & Families - 11 May 2010

- **Chill Out Fund 2010/11 - May 2010** 2010/048
Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649
- **Early Years Capital Grants - May 2010** 2010/059
Marion Evans, Early Education Development Manager Tel: (01865) 815115

Cabinet Member for Children, Young People & Families - 1 June 2010

- **Chill Out Fund 2010/11 - June 2010** 2010/052
Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649
- **Early Years Capital Grants - June 2010** 2010/060
Marion Evans, Early Education Development Manager Tel: (01865) 815115

Cabinet Member for Children, Young People & Families - 6 July 2010

- **Chill Out Fund 2010/11 - July 2010** 2010/053
Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649

Cabinet Member for Schools Improvement - 1 June 2010

- **Expansion of Sandhills Primary School** 2010/020
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

Cabinet Member for Schools Improvement - 6 July 2010

- **Expansion of Age Range at Uffington CE Primary School** 2010/061
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Expansion of Age Range at Dr South's CE(A) Primary School** 2010/062
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Expansion of Larkrise Primary School** 2010/063
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

Cabinet Member for Transport - 3 June 2010

- **East Saint Helen Street, Abingdon - Contra-Flow Cycle Lane** 2010/024
Natalie Moore, Assistant Transport Planner Tel: (01865) 815729
- **Highway Matters - Northfield End and Bell Street** 2010/036
Kevin Haines, Group Manager, Policy & Asset Management Tel: (01865) 815687
- **Oxford - Central Area CPZ - Minor Amendments** 2009/207
David Tole, Leader, Traffic Regulation Tel: (01865) 815942
- **Oxford - Barracks Lane, Cowley - Proposed Parking Restrictions** 2008/194
David Tole, Leader, Traffic Regulation Tel: (01865) 815942
- **Oxford - Cowley Marsh Area - Parking Restrictions** 2009/210
David Tole, Leader, Traffic Regulation Tel: (01865) 815942
- **Disabled Persons' Parking Places (DPPPs) in Vale of White Horse District** 2010/068
Mike Ruse, Traffic Regulation Officer Tel: (01865) 815978
- **Oxford - Headington Central CPZ - Minor Amendments** 2009/206
David Tole, Leader, Traffic Regulation Tel: (01865) 815942

Cabinet Member for Transport - 15 July 2010

- **London Road, Headington TRO's** 2010/035
Colin Baird, Principal Engineer Tel: (01865) 815536
- **Speed Limit Review - Additional Speed Limit Changes** 2010/067
Anthony Kirkwood, Assistant Principal Engineer Tel: (01865) 815704

Cabinet Member for Safer & Stronger Communities - 10 May 2010

- **Adult Learning Service Review of Property** 2010/046
Jane Dixon, Head of Adult Learning Tel: (01865) 458794
- **Compliance Code Self-Assessment and Action Plan** 2010/049
Richard Webb, Deputy Head of Trading Standards & Community Safety Tel: (01865) 815791
- **Arrangements for Enforcement and Licensing of Petroleum and Explosives Storage in Buckinghamshire** 2010/050
Richard Webb, Deputy Head of Trading Standards & Community Safety Tel: (01865) 815791
- **Firefighters Personal Protective Equipment (Fire Kit)** 2010/069
Colin Thomas, Head of Fire & Rescue Service Support/Assistant Chief Fire Officer Tel: (01865) 855206

Cabinet Member for Safer & Stronger Communities - 5 July 2010

- **Village Hall and Community Centre Grants 2010/11** 2010/031
Richard Munro, Head of Community Services Tel: (01865) 323580
- **Approval of the Trading Standards and Food Law Enforcement Plan** 2010/035
Richard Webb, Deputy Head of Trading Standards & Community Safety Tel: (01865) 815791
- **Trading Standards Service and Food Law Enforcement Plan and Tobacco Enforcement Plan** 2010/051
Richard Webb, Deputy Head of Trading Standards & Community Safety Tel: (01865) 815791



Forward Plan May – August 2010

Access to Information Procedure Rules Paragraph 16 Special Urgency

Notice is hereby given that the item set out below for consideration by the Cabinet on 18 May 2010 is not in the Forward Plan. The decision on this matter needs to be taken at the meeting on 18 May because of the urgent need to address a local community concern, the financial risk to the Council if further house sales fall through and to meet a Council commitment that the matter would be dealt with by the end of May.

Full Cabinet

S106 Contribution - Request for Write Off

To seek approval to write off a S106 contribution.

Decision Maker and Target Date: Full Cabinet, 18 May 2010

Consultations: Discussion with interested parties

Report by: Director of Environment & Economy

Contact: Howard Cox, Team Leader - Developer Funding Tel: (01865) 810436

Ref: 2010/090

Tony Cloke
Assistant Head of Legal & Democratic Services
County Hall, Oxford OX1 1ND

17 May 2010